

Rules of
Department of Social Services
Division 40—Division of Family Services
Chapter 62—Licensing Rules for Group Day Care
Homes and Child Day Care Centers

Title	Page
13 CSR 40-62.010 Definitions (Moved to 19 CSR 40-62.010).....	5
13 CSR 40-62.020 Physical Requirements of the Home (Rescinded August 31, 1982).....	5
13 CSR 40-62.021 Initial Licensing Information (Rescinded October 31, 1991)	5
13 CSR 40-62.022 Exemption of Day Care Facilities (Moved to 19 CSR 40-62.022).....	5
13 CSR 40-62.030 Furniture, Equipment and Materials (Rescinded August 31, 1982).....	5
13 CSR 40-62.031 Licensing Renewal Information (Rescinded October 31, 1991)	5
13 CSR 40-62.032 Organization and Administration (Moved to 19 CSR 40-62.032)	5
13 CSR 40-62.035 Exemption of Religious Child Care Facilities (Rescinded October 31, 1991).....	5
13 CSR 40-62.040 The Day Care Provider and Other Child Care Personnel (Rescinded August 31, 1982).....	5
13 CSR 40-62.041 Day Care Licensing Review Board (Rescinded October 31, 1991)	5
13 CSR 40-62.042 Initial Licensing Information (Moved to 19 CSR 40-62.032).....	5
13 CSR 40-62.050 The Day Care Family and Household (Rescinded August 31, 1982).....	5
13 CSR 40-62.051 Hearings and Judicial Review (Rescinded October 31, 1991)	5
13 CSR 40-62.052 License Renewal (Moved to 19 CSR 40-62.052).....	5
13 CSR 40-62.060 Health Examination (Rescinded August 31, 1982).....	5
13 CSR 40-62.061 Organization and Administration (Rescinded October 31, 1991).....	5
13 CSR 40-62.062 Child Care Licensing Review Board	5
13 CSR 40-62.070 Admission Policies and Procedures (Rescinded August 31, 1982).....	5
13 CSR 40-62.071 Physical Requirements of the Center (Rescinded October 31, 1991).....	5



13 CSR 40-62.072	Hearings and Judicial Review	6
13 CSR 40-62.080	Daily Activities and Care of the Child (Rescinded August 31, 1982)	6
13 CSR 40-62.081	Furniture, Equipment and Materials (Rescinded October 31, 1991)	6
13 CSR 40-62.082	Physical Requirements of Group Day Care Homes and Day Care Centers (Moved to 19 CSR 40-62.082)	6
13 CSR 40-62.090	Nutrition and Food Services (Rescinded August 31, 1982)	6
13 CSR 40-62.091	Personnel (Rescinded October 31, 1982)	6
13 CSR 40-62.092	Furniture, Equipment and Materials (Moved to 19 CSR 40-62.092)	6
13 CSR 40-62.095	Records and Reports (Rescinded August 31, 1982)	6
13 CSR 40-62.100	Child Care Staff/Child Ratio (Rescinded October 31, 1991)	6
13 CSR 40-62.102	Personnel (Moved to 19 CSR 40-62.102)	6
13 CSR 40-62.110	Medical Examination Reports (Rescinded October 31, 1991)	6
13 CSR 40-62.112	Staff/Child Ratios (Moved to 19 CSR 40-62.112)	6
13 CSR 40-62.120	Admission Policies and Procedures (Rescinded October 31, 1991)	6
13 CSR 40-62.122	Medical Examination Reports (Moved to 19 CSR 40-62.122)	6
13 CSR 40-62.130	Evening and Nighttime Care (Rescinded October 31, 1991)	6
13 CSR 40-62.132	Admission Policies and Procedures (Moved to 19 CSR 40-62.132)	6
13 CSR 40-62.140	Hourly Care Centers (Rescinded October 31, 1991)	6
13 CSR 40-62.142	Nighttime Care (Moved to 19 CSR 40-62.142)	6
13 CSR 40-62.150	Overlap Care of Children (Rescinded October 31, 1991)	6
13 CSR 40-62.152	Hourly Care Facilities (Moved to 19 CSR 40-62.152)	6
13 CSR 40-62.160	Emergency School Closings (Rescinded October 31, 1991)	6
13 CSR 40-62.162	Overlap Care of Children (Moved to 19 CSR 40-62.162)	6
13 CSR 40-62.170	Daily Activities and Care of the Child (Rescinded October 31, 1991)	6
13 CSR 40-62.172	Emergency School Closing (Moved to 19 CSR 40-62.172)	6
13 CSR 40-62.180	Nutrition and Food Service (Rescinded October 31, 1991)	6
13 CSR 40-62.182	Child Care Program (Moved to 19 CSR 40-62.182)	7

13 CSR 40-62.190 Records and Reports (Rescinded October 31, 1991)	7
13 CSR 40-62.192 Health Care (Moved to 19 CSR 40-62.192)	7
13 CSR 40-62.202 Nutrition and Food Service (Moved to 19 CSR 40-62.202)	7
13 CSR 40-62.212 Transportation and Field Trips (Moved to 19 CSR 40-62.212).....	7
13 CSR 40-62.222 Records and Reports (Moved to 19 CSR 40-62.222).....	7

**Title 13—DEPARTMENT OF
SOCIAL SERVICES**

**Division 40—Division of Family Services
Chapter 62—Licensing Rules for Group
Day Care Homes and Child
Day Care Centers**

13 CSR 40-62.010 Definitions
(Moved to 19 CSR 40-62.010)

**13 CSR 40-62.020 Physical Requirements
of the Home**
(Rescinded August 31, 1982)

**13 CSR 40-62.021 Initial Licensing Infor-
mation**
(Rescinded October 31, 1991)

**13 CSR 40-62.022 Exemption of Day Care
Facilities**
(Moved to 19 CSR 40-62.022)

**13 CSR 40-62.030 Furniture, Equipment
and Materials**
(Rescinded August 31, 1982)

**13 CSR 40-62.031 Licensing Renewal
Information**
(Rescinded October 31, 1991)

**13 CSR 40-62.032 Organization and
Administration**
(Moved to 19 CSR 40-62.032)

**13 CSR 40-62.035 Exemption of Religious
Child Care Facilities**
(Rescinded October 31, 1991)

**13 CSR 40-62.040 The Day Care Provider
and Other Child Care Personnel**
(Rescinded August 31, 1982)

**13 CSR 40-62.041 Day Care Licensing
Review Board**
(Rescinded October 31, 1991)

**13 CSR 40-62.042 Initial Licensing Infor-
mation**
(Moved to 19 CSR 40-62.042)

**13 CSR 40-62.050 The Day Care Family
and Household**
(Rescinded August 31, 1982)

**13 CSR 40-62.051 Hearings and Judicial
Review**
(Rescinded October 31, 1991)

13 CSR 40-62.052 License Renewal
(Moved to 19 CSR 40-62.052)

13 CSR 40-62.060 Health Examinations
(Rescinded August 31, 1982)

**13 CSR 40-62.061 Organization and
Administration**
(Rescinded October 31, 1991)

**13 CSR 40-62.062 Child Care Licensing
Review Board**

*PURPOSE: This rule defines the compo-
sition and duties of the Child Care
Licensing Review Board.*

(1) The director shall appoint a citizen review board which shall have the following duties:

(A) Provide an impartial review of the child care licensing staff's recommendation(s) to deny or revoke the license of a facility;

(B) Review repeated incidents of noncompliance or failure to correct noted problem areas as determined necessary by the division;

(C) Review any other issues as determined necessary by the division; and

(D) Submit its recommendation to the director prior to the director's decision to deny or revoke a license or take other adverse action(s).

(2) If circumstances require immediate action for the protection of children in care, the director may take immediate action and the review board shall be advised of the action at its next meeting.

(3) Review board members shall be appointed by the director as authorized by section 207.020(11), RSMo from a list submitted by the Child Care Licensing Unit.

(4) The review board shall be composed of seven (7) regular members and two (2) alternate members whose occupations or backgrounds represent some of the following areas: parent of a child in a licensed day care facility, pediatrician or pediatric nurse practitioner, nutritionist, child development/education specialist, child psychologist, social worker, sanitarian and member of the general public.

(5) Review board members shall be appointed for a term of three (3) years. No review board member shall serve more than two (2) consecutive terms.

(6) A vacancy arising during the term of any member shall be filled as indicated for initial appointment.

(7) Members of the review board shall serve without compensation, but each shall be entitled to reimbursement for expenses for necessary meals, lodging and mileage to attend board meetings. Reimbursement shall be payable from funds appropriated to the division.

(8) The members of the review board shall elect a member of the board to preside over the meetings who shall serve as chairperson for a one (1)-year term.

(9) A quorum at any review board meeting shall be four (4).

(10) The review board and the division shall prepare an annual report to include nonidentifying information on cases reviewed and the dispositions of the cases.

(11) The Child Care Licensing Unit shall provide technical assistance to the review board as required.

*Auth: section 210.221, RSMo (Supp. 1987). * This rule was previously filed as 13 CSR 40-62.041. Emergency rescission filed Aug. 18, 1993, effective Aug. 28, 1993, expired Dec. 25, 1993. Original rule filed March 29, 1991, effective Oct. 31, 1991.*

**Original authority 1949, amended 1955, 1987.*

**13 CSR 40-62.070 Admission Policies and
Procedures**
(Rescinded August 31, 1982)

**13 CSR 40-62.071 Physical Requirements
of the Center**
(Rescinded October 31, 1991)



13 CSR 40-62.072 Hearings and Judicial Review

PURPOSE: This rule defines the provisions for a hearing and judicial review if a person disagrees with the division's decision.

(1) Any person aggrieved by a final decision of the Child Care Licensing Unit made with regard to the granting of a license, suspension of a license, license revocation or license denial shall be entitled to a hearing and review by the director or his/her designee.

(2) Before a revocation or denial becomes effective, the division shall issue a ten (10)-day notice specifying the reason(s) for the proposed revocation or denial. If a written or verbal request for hearing is received within the ten (10)-day period, revocation or denial shall not occur until the hearing is conducted and the decision of the director or his/her designee is issued.

(3) Any person wishing to appeal the administrative decision of the division shall be entitled to judicial review of the decision provided in Chapter 536, RSMo.

*Auth: section 210.221, RSMo (Supp. 1987). * This rule was previously filed as 13 CSR 40-62.051. Emergency rescission filed Aug. 18, 1993, effective Aug. 28, 1993, expired Dec. 25, 1993. Original rule filed March 29, 1991, effective Oct. 31, 1991.*

**Original authority 1949, amended 1955, 1987.*

13 CSR 40-62.080 Daily Activities and Care of the Child
(Rescinded August 31, 1982)

13 CSR 40-62.081 Furniture, Equipment and Materials
(Rescinded October 31, 1991)

13 CSR 40-62.082 Physical Requirements of Group Day Care Homes and Day Care Centers
(Moved to 19 CSR 40-62.082)

13 CSR 40-62.090 Nutrition and Food Services
(Rescinded August 31, 1982)

13 CSR 40-62.091 Personnel
(Rescinded October 31, 1991)

13 CSR 40-62.092 Furniture, Equipment and Materials
(Moved to 19 CSR 40-62.092)

13 CSR 40-62.095 Records and Reports
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13 CSR 40-62.100 Child Care Staff/Child Ratio
(Rescinded October 31, 1991)

13 CSR 40-62.102 Personnel
(Moved to 19 CSR 40-62.102)

13 CSR 40-62.110 Medical Examination Reports
(Rescinded October 31, 1991)

13 CSR 40-62.112 Staff/Child Ratios
(Moved to 19 CSR 40-62.112)

13 CSR 40-62.120 Admission Policies and Procedures
(Rescinded October 31, 1991)

13 CSR 40-62.122 Medical Examination Reports
(Moved to 19 CSR 40-62.122)

13 CSR 40-62.130 Evening and Nighttime Care
(Rescinded October 31, 1991)

13 CSR 40-62.132 Admission Policies and Procedures
(Moved to 19 CSR 40-62.132)

13 CSR 40-62.140 Hourly Care Centers
(Rescinded October 31, 1991)

13 CSR 40-62.142 Nighttime Care
(Moved to 19 CSR 40-62.142)

13 CSR 40-62.150 Overlap Care of Children
(Rescinded October 31, 1991)

13 CSR 40-62.152 Hourly Care Facilities
(Moved to 19 CSR 40-62.152)

13 CSR 40-62.160 Emergency School Closings
(Rescinded October 31, 1991)

13 CSR 40-62.162 Overlap Care of Children
(Moved to 19 CSR 40-62.162)

13 CSR 40-62.170 Daily Activities and Care of the Child
(Rescinded October 31, 1991)

13 CSR 40-62.172 Emergency School Closings
(Moved to 19 CSR 40-62.172)

13 CSR 40-62.180 Nutrition and Food Service
(Rescinded October 31, 1991)



13 CSR 40-62.182 Child Care Program
(Moved to 19 CSR 40-62.182)

13 CSR 40-62.190 Records and Reports
(Rescinded October 31, 1991)

13 CSR 40-62.192 Health Care
(Moved to 19 CSR 40-62.192)

13 CSR 40-62.202 Nutrition and Food Service
(Moved to 19 CSR 40-62.202)

13 CSR 40-62.212 Transportation and Field Trips
(Moved to 19 CSR 40-62.212)

13 CSR 40-62.222 Records and Reports
(Moved to 19 CSR 40-62.222)